

## **Touchstone – A Local Law Component Exam software for State Bar Entrance (for UBE States)**



**Touchstone** is an innovative online examination software product recently introduced to assist Massachusetts Board of Bar Examiners (BBE). This software allows to conduct an **Online Local Law Components examination** in order to allow petitioners to become eligible to be a member of State Bar Association. State BBE staff performs various functions associated with conducting an online exam in compliance with all necessary requirements of the state Bureau of Bar (or Law) Examiners. Features available to carry out the examination are as follows:

- ✓ **Import Petitioner Registration data** – Totally customized for each state, Custom Data Import process is created and shall import petitioner data from each state's UBE registration data or other systems.
- ✓ **Petitioner registration** – Petitioners shall be allowed to register in Touchstone system.
- ✓ **Local Component Exam** – Petitioner will carry out online multiple choice exam.
- ✓ **Pause exam and resume** – Exam can be paused and resumed later (Exam Expires after preset hours)
- ✓ **Grading Notification** – System informs pass or fail status in real time after exam is submitted. Once passing grade is achieved, petitioner is notified by email. The result will be exported to State UBE content system.
- ✓ **Unique Questions Set** - Each exam is auto generated for each petitioner with its unique questions set. Each exam is tied to a petitioner. No question is repeated for repeat exam by the same petitioner.
- ✓ **Exam Module** – Dashboards feature will allow staff to search exams for review and take action.
- ✓ **Questions Management** - Questions Management Committee members can add, edit questions while keeping a history of ALL changes within questions module.
- ✓ **Questions Categories** – Categories are defined by users Systems Settings module. Number of questions per category can be set.
- ✓ **Petitioner Data** – Imported Petitioner data along with related exams data is viewed in dashboard, where data sync is maintained between source data (imported) and target (Native data) at all times.
- ✓ **Email feature** – Comprehensive email feature is available to notify petitioners at critical stage of transactions. All email history is maintained for system generated emails.
- ✓ **Strong Reporting** – Standard and configurable reports are available. Additional custom reports from will be added at no charge to the customers. Custom reports are developed based on client request at no charge.
- ✓ **Set Up and Training** – Online and instruction based training will be conducted.
- ✓ **Stronger Support** – Known for quality and responsive support, the team of Stellar is behind MLC Exam providing dedicated and responsible support during all phases of operation.
- ✓ **Customization** – This application shall be customized for each state to meet individual state requirements.